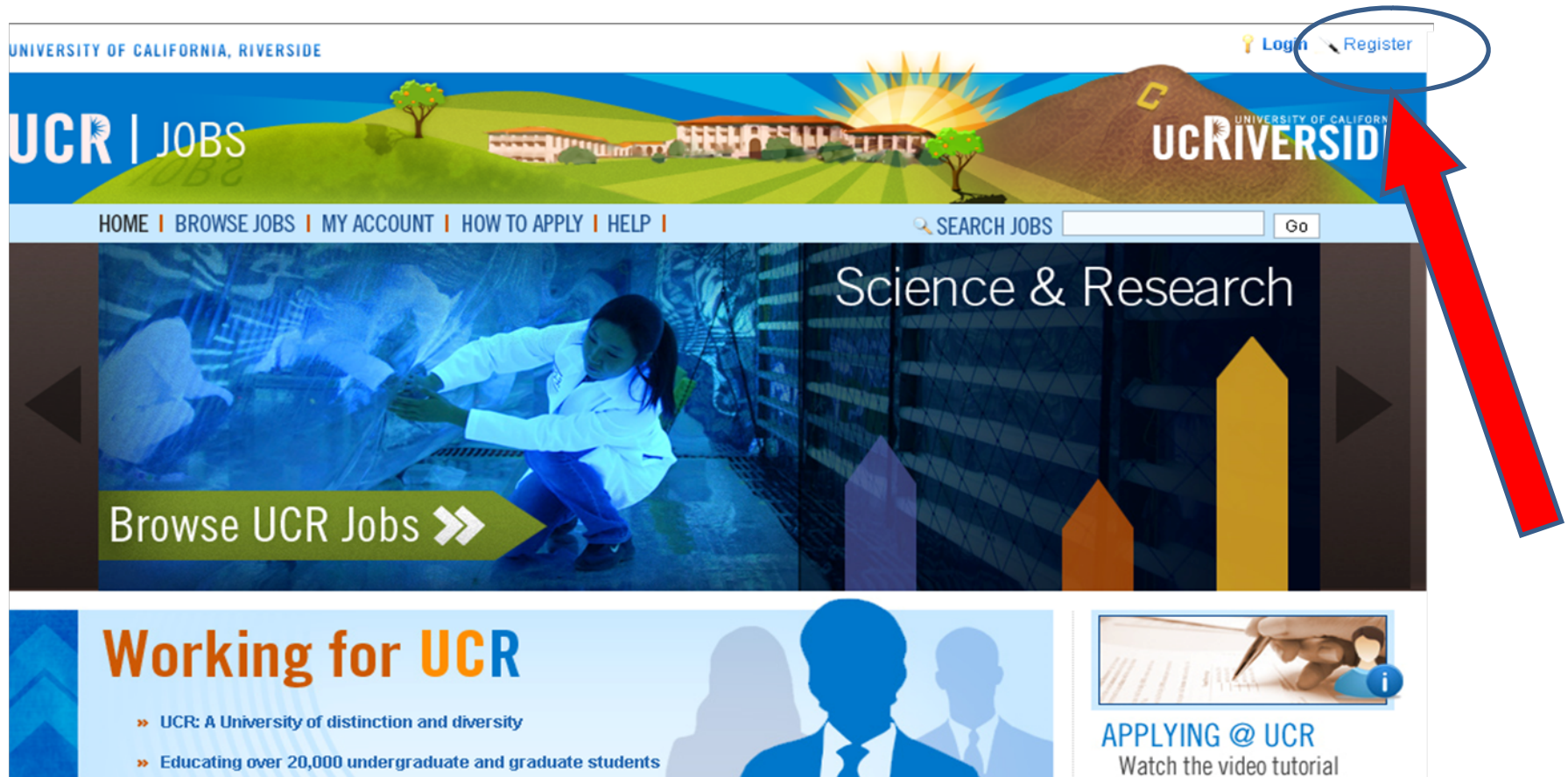


# How to Register:

Creating your account for UCR JOBS

# Register

- ✓ Go to the UCR JOBS homepage: <http://jobs.ucr.edu>
- ✓ Click on “Register” located at the top right corner of the page.



The image shows a screenshot of the University of California, Riverside (UCR) JOBS homepage. The page features a header with the UCR logo and navigation links. A red arrow points to the "Register" button in the top right corner. Below the header is a search bar and a main banner for "Science & Research" with a "Browse UCR Jobs" button. The footer contains information about working at UCR and a video tutorial for applying.

UNIVERSITY OF CALIFORNIA, RIVERSIDE

UCR | JOBS

UCRIVERSIDE

HOME | BROWSE JOBS | MY ACCOUNT | HOW TO APPLY | HELP |

SEARCH JOBS

Go

Science & Research

Browse UCR Jobs >>>

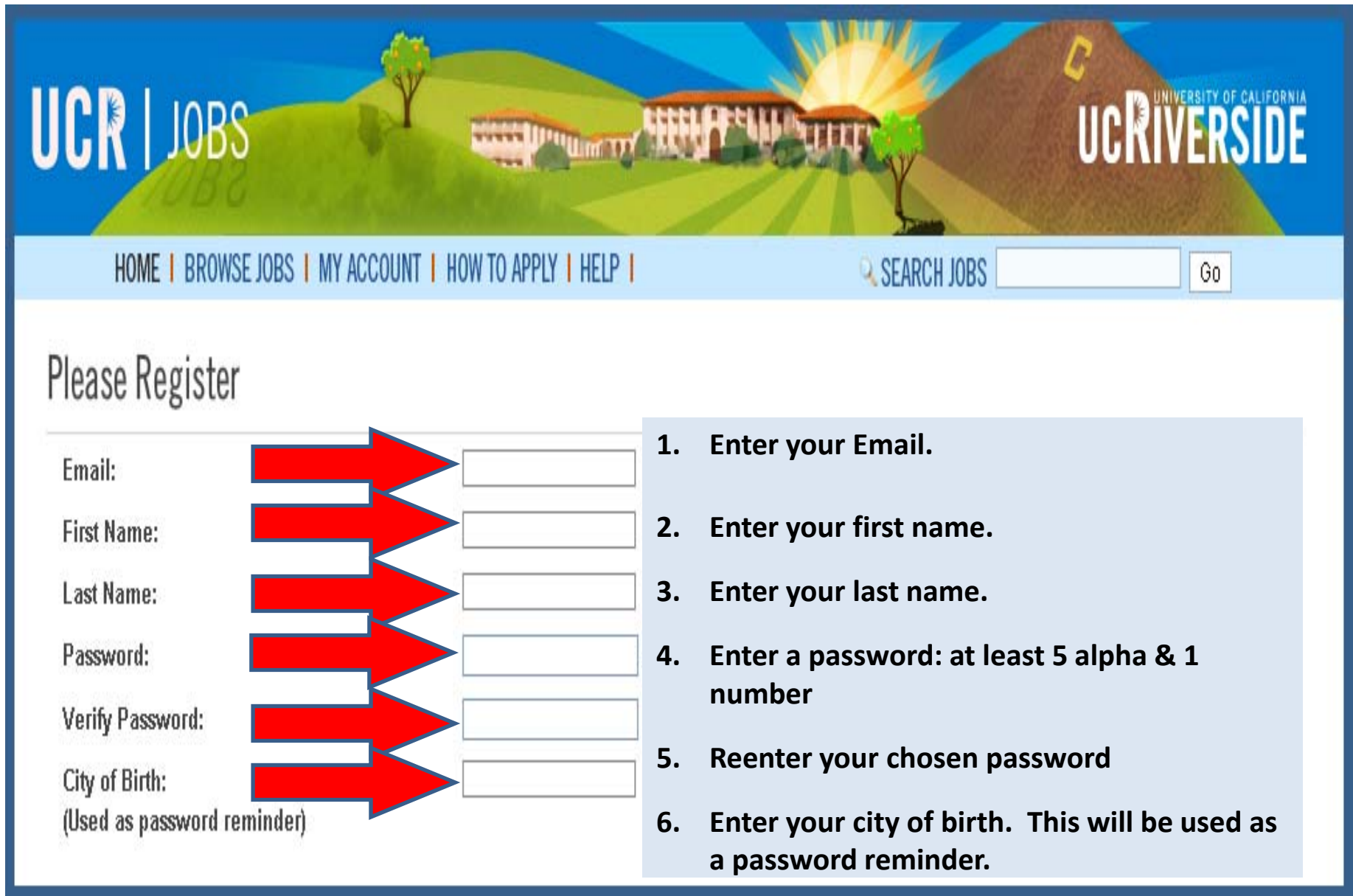
Working for UCR

- » UCR: A University of distinction and diversity
- » Educating over 20,000 undergraduate and graduate students

APPLYING @ UCR

Watch the video tutorial

# Complete your registration information



The image shows a screenshot of the University of California Riverside (UCR) Jobs website registration page. The header features the UCR logo and 'UCR | JOBS' on the left, and 'UNIVERSITY OF CALIFORNIA UCRIVERSIDE' on the right. A navigation bar includes links for 'HOME | BROWSE JOBS | MY ACCOUNT | HOW TO APPLY | HELP |' and a search bar with the text 'SEARCH JOBS' and a 'Go' button. The main content area is titled 'Please Register' and contains a registration form with the following fields: Email, First Name, Last Name, Password, Verify Password, and City of Birth (Used as password reminder). To the right of the form is a numbered list of instructions. Red arrows point from the instructions to the corresponding input fields in the form.

**Please Register**

Email:

First Name:

Last Name:

Password:

Verify Password:

City of Birth:   
(Used as password reminder)

1. Enter your Email.
2. Enter your first name.
3. Enter your last name.
4. Enter a password: at least 5 alpha & 1 number
5. Reenter your chosen password
6. Enter your city of birth. This will be used as a password reminder.

# Email Subscription Information

## Email Subscription Information

**Yes, I want UCR to send me notifications about new job postings**

Emails will be sent to the address listed as primary email address in the UCR Master Application.

Please send me information about jobs in the following general categories:

- »  Management and professional. Management and a variety of professional positions (including analyst, planner, accountant, and buyer)
- »  Senior Management. Executive-level positions
- »  Administrative. Administrative support and clerical positions
- »  Science and Research. Research associates and laboratory assistant positions
- »  Food Service Operations. Service and culinary positions, management and hourly
- »  Campus Operations. A variety of positions that support operations (including physical plant, skilled crafts, custodial, police, transportation and parking services))
- »  Engineering. Development engineer and other engineering-related positions
- »  Student Affairs and Advising. Student life and leadership, and student advising positions
- »  Library. Library support positions
- »  Arts. Museum Scientist, curator, theatre arts and production, visual and performing art positions
- »  Athletics. Coach and coaching staff, athletics management and professional positions
- »  Health Sciences. Health science-related positions

Register

1. Choose job posting notifications you would like to receive via email.
2. Click **“Register”**.
3. Your registration is now complete.
4. You will now be logged into your UCR JOBS account.

# Thank you

Please visit the UCR JOBS page for more video tutorials.

<http://jobs.ucr.edu>